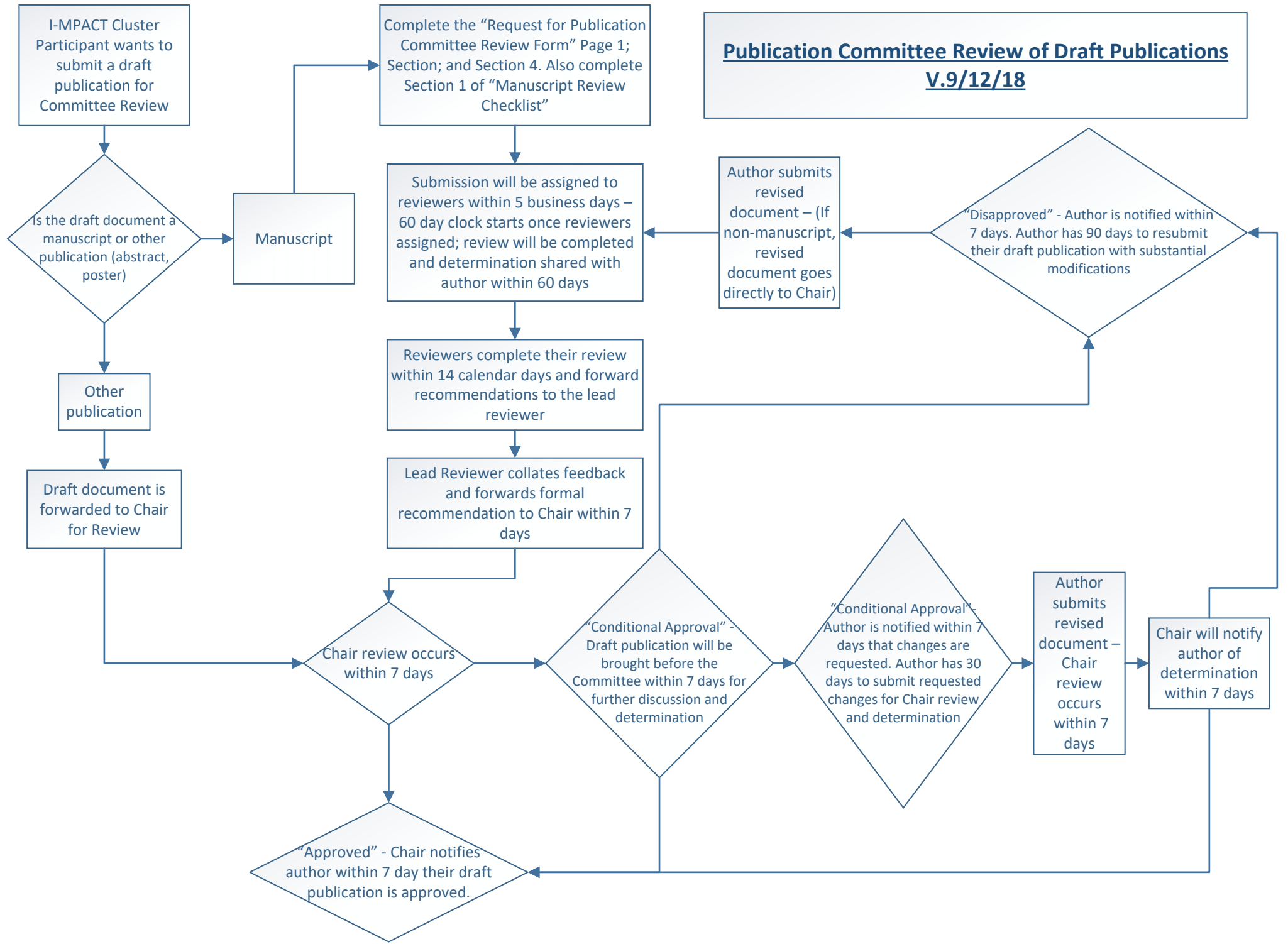


Publication Committee Review of Draft Publications
V.9/12/18



“Approved” - Chair notifies author within 7 day their draft publication is approved.

Chair review occurs within 7 days

“Conditional Approval” - Draft publication will be brought before the Committee within 7 days for further discussion and determination

“Conditional Approval” - Author is notified within 7 days that changes are requested. Author has 30 days to submit requested changes for Chair review and determination

Author submits revised document – Chair review occurs within 7 days

Chair will notify author of determination within 7 days

“Disapproved” - Author is notified within 7 days. Author has 90 days to resubmit their draft publication with substantial modifications

Author submits revised document – (If non-manuscript, revised document goes directly to Chair)

Submission will be assigned to reviewers within 5 business days – 60 day clock starts once reviewers assigned; review will be completed and determination shared with author within 60 days

Reviewers complete their review within 14 calendar days and forward recommendations to the lead reviewer

Lead Reviewer collates feedback and forwards formal recommendation to Chair within 7 days

Manuscript

Other publication

Draft document is forwarded to Chair for Review

I-MPACT Cluster Participant wants to submit a draft publication for Committee Review